



**Corporate Account
Reseller and Corporate Account Application**

Organization Name: _____ **In Business Since** _____

Billing Address:

Street 1 _____
Street 2 _____
City _____ State _____ Zip _____

Shipping Address:

Street 1 _____
Street 2 _____
City _____ State _____ Zip _____

Purchasing Contact:

Name _____
Phone _____
Fax _____
E-Mail _____

Billing Contact:

Name _____
Phone _____
Fax _____
E-Mail _____

Banking Reference:

Name of Bank _____
Street _____
Email _____
City _____ State _____ Zip _____

Account Rep _____
Phone _____
Fax _____

Trade References:

Please attach the names of three trade references, with addresses, contact persons and their phone, fax and e-mail addresses.

D-U-N-S Number: _____ **Annual purchase estimate** _____
Credit Limit Requested _____

**We authorize the above references to release information to Laptop Travel.
All the information contained herein is true and correct.**

Name _____ **Title** _____

Signature _____ **Date** _____

Send completed form to:
Reseller
Laptop Travel
ordertracker@laptoptravel.com



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INFORMATION, POLICIES, AND PROCEDURES

LAPTOP TRAVEL		Email: ordertracker@laptoptravel.com
Terms	With established credit, NET 30 Days.	We accept credit cards (VISA, MasterCard, Discover, American Express) We also accept Paypal
Shipping	Unless otherwise specified, all order will be shipped Ground by Fedex, UPS, or USPS. 3Day, 2Day Air, Next Day Air are also available.	
Returns	Prior authorization required. Must be shipped within 10 days of authorization. Defective merchandise will be repaired or replaced. Custom-ordered merchandise is non-returnable.	
Ordering	Orders can be placed via fax, phone, or email. A confirmation with tracking number will be sent when your order ships.	

Send completed form to:
Reseller
Laptop Travel
ordertracker@laptoptravel.com
