

10200 73rd Avenue North
Suite 120
Maple Grove, Minnesota 55369
763-425-7084 (Voice)
763-425-7030 (Fax)



**Corporate Account
Reseller and Corporate Account Application**

Organization Name: _____ **In Business Since** _____

Billing Address:

Street 1 _____
Street 2 _____
City _____ State _____ Zip _____

Shipping Address:

Street 1 _____
Street 2 _____
City _____ State _____ Zip _____

Purchasing Contact:

Name _____
Phone _____
Fax _____
E-Mail _____

Billing Contact:

Name _____
Phone _____
Fax _____
E-Mail _____

Banking Reference:

Name of Bank _____
Street _____
Email _____
City _____ State _____ Zip _____

Account Rep _____
Phone _____
Fax _____

Trade References:

Please attach the names of three trade references, with addresses, contact persons and their phone, fax and e-mail addresses.

D-U-N-S Number: _____ **Annual purchase estimate** _____
Credit Limit Requested _____

We authorize the above references to release information to Laptop Travel.
All the information contained herein is true and correct.

Name _____ **Title** _____

Signature _____ **Date** _____

Send completed form to:
Reseller
Laptop Travel
763-425-7084 (ph)
763-425-7030 (fax)
ordertracker@laptoptravel.com

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 Suite 120
 Maple Grove, Minnesota 55369
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INFORMATION, POLICIES, AND PROCEDURES

Business Hours	Monday – Friday All other times	7:30am – 6:00pm CST Answering Machine
Phone Numbers	Office: 763-425-7084 Fax: 763-425-7030 Toll Free: 1-888-527-8728	
Business Address	10200 73rd Avenue North Maple Grove, Minnesota 55369	Email: ordertracker@laptoptravel.com
Terms	With established credit, NET 30 Days.	We accept credit cards (VISA, MasterCard, Discover, American Express) We also accept Paypal
Shipping	Unless otherwise specified, all order will be shipped Ground by Fedex, UPS, or USPS. 3Day, 2Day Air, Next Day Air are also available.	
Returns	Prior authorization required. Must be shipped within 10 days of authorization. Defective merchandise will be repaired or replaced. Custom-ordered merchandise is non-returnable.	
Ordering	Orders can be placed via fax, phone, or email. A confirmation with tracking number will be sent when your order ships.	

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